

Smart IT Services

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On the iPhone, tap **Settings**.

1. Tap **Mail, Contacts, Calendars**.
2. Tap **Add Account**.
3. Tap **Other**.
4. Tap **Add Mail Account**.
5. Complete the Name, Address (email address), Password and Description fields.
6. Click **Next**.
7. Ensure IMAP is selected.
8. Enter your incoming mail server information:
 - Hostname is generally mail.yourdomainname.com. If you aren't sure, contact your email hosting company
 - Username is your full email address
 - Password is the same password used to access webmail.

Enter your outgoing mail server information:

- Hostname is generally mail.yourdomainname.com. If you aren't sure, contact your email hosting company
- Username is your full email address
- Password is the same password used to access webmail.

Tap **Next**.

The iPhone will attempt to establish an SSL connection to your IMAP and SMTP servers. If this succeeds, you will be done and can proceed to step 13. If this fails, you will see the prompt, "Do you want to try setting up the account without SSL?"

- Tap **NO**.
- Tap **Save**.
- When prompted, "This account may not be able to send or receive emails. Are you sure you want to save," tap **Save**.

Tap the account you just added (identified by your email address)

Scroll down and tap the **SMTP** button.

Select the server you just added, identified by the hostname from step 9.

Select **OFF** for Use SSL.

Select **Password** for Authentication

Select 587 for Server Port.

Tap the **SMTP** button to go back.

Tap your email address to go back.

Tap **Advanced**.

Scroll down to Incoming Settings.

Select **OFF** for Use SSL.
Select **Password** for Authentication.
Select **143** for Server Port.
Tap your email address to go back.
Tap **Mail** to go back.
Tap the **Home** button.
Tap the **Mail App** to check your configuration.